



Network for Education
in International Health

Minutes of tropEd General Assembly Meeting
3rd to 6th September 2015
Swiss Tropical and Public Health Institute
Basel, Switzerland

Meeting participants:

- | | |
|---------------------------------------|--|
| 1. Allyson Mutch (AM), Brisbane | 16. Maria do Rosário O. Martins (MRM) , Lisbon |
| 2. Axel Hoffmann (AH), Basel | 17. Ning Beyer (NB), Basel |
| 3. Bente Moen (BM), Bergen | 18. Nuria Casamitjana (NC), Barcelona |
| 4. Bernadette Peterhans (BP), Basel | 19. Pauline Grys (PG), Heidelberg |
| 5. Claire Brolan (CB), Brisbane | 20. Peter Hill (Brisbane) |
| 6. Craig Higgins (CH), LSHTM | 21. Rodney Reynolds (London IGH) |
| 7. Curt Lofgren (CL), Umea | 22. Siswanto Wilopo (Yogyakarta) |
| 8. Francesco Castelli (FC), Brescia | 23. Suzanne Fustukian (Edinburgh) |
| 9. Govert van Heusden (GvH), Antwerp | |
| 10. Guenter Froeschl (GF), München | Guest: |
| 11. Henry Lynn (HL), Shanghai | 24. Carsten Mantel (Geneva) |
| 12. Ina Hammesfahr (IH), Berlin | 25. Stuart Anderson (LSHTM) |
| 13. Linda Karin Forshaw (LKF), Bergen | 26. Marcel Tanner (Basel) |
| 14. Lisanne Gerstel (LG), Amsterdam | 27. Doris Schopper (Geneva) |
| 15. Mai Hoa Do (MHD), Hanoi | 28. Susan Reilly (Liverpool) |

14 full members, 4 collaborating members.

1. Axel warmly welcomed the GA to Basel and opened the meeting. Prof. Marcel Tanner joined the dinner on the network 20 year's celebrations and Prof. Jürg Utzinger warmly welcomed the group again on Friday morning.
2. **Swiss TPH:** Swiss TPH is founded in 1943 as a public institution. It is not a part of the university but has an association contract with the university. We have the masters/ PhD programme in house but the degree will be issue by the university. The name changing in 2009 and 2010 has broadened the activities of the institute. From the beginning, the service part plays a main role from the three aspects: service, research and teaching/training. So far the teaching and training is still a unit, soon it will become a department. This small team coordinated several bachelor/Masters programme, PhD programme and 8 professional postgraduate programmes. The main research area of the institute including Approaches & methods, Diseases, Environment & ecology, Socio-cultural domains, Biology and Genetics, Life styles, Systems etc. For more details please see the presentation in **annex 1**.

3. Agenda of Basel GA meeting is accepted.

4. Minutes of the London GA are approved without any changes

5. Information from Secretariat

- **The following courses have been accredited since last GA:**
 - Antwerp Electronic Short Course on Antiretroviral Therapy (eSCART)
 - Bergen Qualitative Research Methods for International Public Health 6ECTS
 - Bergen Qualitative Research Methods for International Public Health 4 ECTS
 - Edinburgh Emerging Challenges in the Global Health Workforce
 - Edinburgh Sexual and Reproductive Health
 - Edinburgh Core course
 - Berlin Parasitology in International Health
 - Uppsala Global Sexual and Reproductive Health and Rights /GSRHR
 - Jogjakarta Data Analysis for Demographic Health Survey (DHS) using STATA: a workflow of programing for big data set
 - Jogjakarta The Link between Globalization and Women's and Child's Health in the Developing Countries
 - Jogjakarta Surveillance to measure burden of non-communicable diseases (NCDs)
- **Membership Exclusion:** exclusion letter has been sent to Karolinska, Stockholm, receipt confirmed. Asli said she would like to talk to her institute. So far nothing received from her.
- **Two more new applicants in waiting list:**
 - Dr Carmen Aceijas, PhD, Senior Lecturer Applied Public Health, Middlesex University
 - Magaly Blas, MD, PhD , Profesora e investigadora, Facultad de Salud Publica, Universidad Peruana Cayetano Heredia
- **Umea applies to become a full member. The GA approved without any resistance.**
- **Erasmus + grand received** from the consortium of Bergen, Amsterdam and Edinburgh. Bente will give more details on Friday afternoon.

6. Membership issue: Center for International Health LMU

Rodney undertook a site visit in June 8 – 9, 2015 to the Centre for International Health (CIH) in Munich, Germany as part of their application to become a full member of the tropEd Network. He suggests the GA to accept CIH as a full member of the network. The whole report please **see annex 2**.

Questions and answers:

Q. We haven't seen the numbers, How about the size of the centre?

A. 5-6 staffs paid by the centre. 8-9 others are paid from other departments but active response to us. Maybe around 20 people around, even someone left, with the size of the university and whole centre, it is not difficult to cover the topics from others. The number of students at masters level maybe around 60. Blended courses, face to face course are varying from year to year.

Q. Whether the courses bringing into tropEd are new topics to the network?

A. For example the learning science, education etc.

Q. What about student mobility? Do you also have out going students?

A. We have also plan to send out PhD students. On the master's level, if they are interest to take any course outside, there is no problem. In the long run we would like to have a core course as well.

After Vote, all eleven full members welcomed CIH as a full member of tropEd network. We will add CIH on tropEd website and the letterhead. The membership fee will be charged since 2016. GF accept this result and thanked the GA.

7. Membership issue: Liverpool School of Tropical Medicine (LSTM)

LSTM is the oldest school in tropical medicine and was founded in 1898. There are several masters programmes. In the first semester students take the same course. The second semester will follow the different track of courses. In 2013/14 LSTM hosted over 90 students from 39 countries on its Masters programmes. Many of courses in these masters programme can be offered to tropEd as well.

In 2011 LSTM has applied for tropEd membership. In these four years, LSTM has achieved Higher Education Institution Status (HEI) – 2013 and get independence from University of Liverpool. In the overall ranking table LSTM took 24th place out of 128 institutions, according to the Times Higher Education (THE). LSTM is about to have Degree Awarding Powers (DAPs) – Year of Scrutiny 2015-16. Therefore now LSTM apply to have a full tropEd membership and hope to become home institution in two years. More information please **see Annex 3**

Questions and answers:

Q. Mobility of student?

A. So far all home based masters. Therefore we need two years to prepare and become home institution and then send students out.

Q. Are you interested to have collaborating to other UK universities to have UK network.

A. Very interested.

Q. Thesis 90% overseas research project. Are these self-funded?

A. Yes, most of them.

Q. Do you have fixed long term research partners?

A. in many places for example, Malawi, Ecuador etc.

Q. Is the masters programme one year or two years?

A. One year, 12 weeks in the field.

Q. Do you have any scholarship programmes?

A. Yes, one for full scholarship, there are other small scholarships. We will try to move some money around to support tropEd students

Q. Does the DTMPH play a role in the master?

A. No. It is a professional diploma.

8. Membership issue: Geneva Centre for education and research in humanitarian action

Geneva Centre for Education and Research in Humanitarian Action was created in 1998 and is a joint centre of the Graduate Institute and the University of Geneva. The center is designed for professionals with experience in humanitarian and/or development aid and it help professionals building their individual training programme according to their needs. There are 8 postgraduate University degrees in different levels, MAS- DAS- CAS. For more details please **see Annex 4**

Questions and answers:

Q. What are the difference from the CAS, DAS, MAS?

A. CAS, Certificate of Advanced Studies (CAS) = one offer of continuing education in Switzerland It is the lowest degree from university. DAS: Diploma, More ECTS credits. For the MAS degree you have to show the professional experiences. SIT hours for MAS; CAS, DAS are different.

Q. Experiences only humanitarian setting or normal public health sectors

A. Different from course to course. It says clearly on the website.

Q. Hand writing with MSF? How much students are sent from MSF or ICRC?

A. Not clear, students come from very different organizations, not only MSF and ICRC.

Q. Whether you will also send out student? What you will offer to the network?

A. We haven't done it up to now since the need is not there. Geneva University will bring in master of global health, but it is not professional master, but a bologna master.

Q. How can a one week course reach 3 ECTS credits?

A. The way of calculate SIT hours for CAS, DAS, MAS are different. Normally the courses have pre-readings.

After discussion, **the GA agrees to invite the two new membership applicants to fill in the self-evaluation form.** The EC members will review this report in an EC meeting. Please ask again what their expectation to the network is. Lisanne and Nuria may have the interest to do the site visit.

9. Report from accreditation task force

In the last several meetings, we have discussed on several issues about the course accreditation. Several suggestions have been given for enhancing assessment of course alignment and eLearning aspects. After the final discussion in this meeting the following changes are approved:

The **order of the topics** should be Title, Keywords, institution, course location, course coordinator, language, mode of delivery, duration and dates, student investment time, ECTS credits, learning objectives, assessment procedures, content, learning methods/activities, prerequisites, attendance, selection, fees, scholarship, tropEd accreditation, remarks.

Duration and dates

- Next start-date and end-date of teaching and learning activities independent of where these activities take place (face-to-face and/or online): dd/mm/yy - dd/mm/yy

- If different from previous dates: next start-date and end-date for on-campus teaching and learning activities: dd/mm/yy - dd/mm/yy and **these dates will be used for the search function on the website.**

Credit points

ECTS credit points based on student investment time (SIT): 25-30 hrs SIT are equivalent to 1 ECTS credit point, maximum 45 hrs SIT per week. This means we will allow **max. 1.8 ECTS** credits per week.

Student Investment Time (SIT)

Please provide a breakdown of SIT in terms of contact and self-study hours for both distance (eLearning) and face-to-face learning.

Learning objectives

Learning outcomes are to be expressed in terms of learning objectives (LOs) for the student, not as the teaching objectives of the teachers. We ask to start the objectives with the sentence: "At the end of the module the student should be able to ..."

Please limit the number of LO's, 3-6 LO's is usually appropriate, and please start with the LO which is considered most important or on which the assessment will mainly be focused.

Assessment procedures

The reviewers need to be able to review the level of expected (cognitive) performance, as well as appropriateness of the assessment method in relation to the learning outcome(s) formulated above.

Please indicate assessment method(s) and relative weight(s). For example, “3000-word essay (60%), peer-assessment of oral presentations (10%) and 2-hour open book examination using essay questions and case studies (30%)”.

Indicate how students are given feedback and what options students have when they fail (re-sit?).

For on-line assessment please describe how it is guaranteed that the product is the student’s personal work.

Please provide an example of the assessment task (preferably as communicated to students), including evaluation criteria and/or standards, at least for the main learning outcome/objective (in annex to this form).

Selection, if applicable

Please describe how participants are selected (based on which criteria) if there are more eligible candidates than the max. number of students that can be admitted

Remarks

Here also key reading (references from the literature) can be mentioned.

Annex:

assessment example

Actions:

- We will explore the online course accreditation application system.
- The new form will be used for the next GA meeting for a trial.

10. New tropEd International Health competencies Basel 2015

The GA members was divided into six group and work on the new tropEd international health competencies based on the old tropEd version from 2008, suggestions from Edinburgh meeting 2014, result of round table meeting in Amsterdam, information from different institutions from the website, etc. After another plenary discussion on the result of the group work, we have now the new version of competencies:

- 1. Advocate and address the principles of equity and human rights in international health**
- 2. Identify current and emerging health problems in different population groups and analyse the key factors that influence them**
- 3. Identify the needs for and generate ethically sound evidence to address health problems through research and evaluation**
- 4. Formulate effective responses to complex issues related to international health**
- 5. Initiate and manage collaborative relations communicating and interacting effectively across disciplines and cultures within complex environments;**
- 6. Advocates for the use of evidence in decision making that promotes the health of a population**

11. Postpone: We will postpone the experiences exchange: How to introduce the master’s programme to new coming students to the next GA meetings. We should allocate two hours for experiences exchange for different aspects in the next GA.

12. Updates on different networks:

Erasmus Mundus Joint PhD “Trans Global Health”

- 6 new PhD candidates (1EU+5 overseas) to start 1st sept
- Annual meeting in Amsterdam 21-22nd Sept 2015
- Selection of projects for new call for 2016 to be launched October 2015
- In 2016 the first PhD group will start to defence.

EAGHA

- Last Telephone conference on 23rd April 2015
 - Agenda of current meeting and minutes of last meeting
 - Prepare the 9th ECTIMH and EAGHA activities
 - Report on European Global Health Policy Forum, some members of EAGHA are regularly joining this forum.
- EAGHA session at ECTMIH 2015: the tragedy in the Mediterranean Sea is a global health issue Sept 8th 17:00-18:30
 - Gianni Tognoni, General Secretary, Permanent People's Tribunal (formerly Russell's tribunal), Rome è the Human Rights Perspective
 - Olimpia de la Rosa Vázquez, MSF è The perspective of NGOs operating in the conflict zones
 - Manuel Carballo, Executive Director ICMHD, Geneva è The perspective / role of the international organizations
 - Discussion - debate
- Next meeting September 8th, 19:00-20:30 (during ECTMIH) with ASPHER

WFAIGH

- Last meeting June 5th 2015, Geneva
 - Collaboration initiatives between United Nations University, International Institute of Global Health (UNU/IIGH) and WFAIGH: MOU and Urban Thinkers Campus in Urban Health in Kuala Lumpur 24-26 nov 2015
 - M8 Alliance and participation in WHS 2015 in Berlin (11-13 oct 2015)
 - workshop on “Trade, Diplomacy and Global Health” by Thomas Krafft & Leonel Valdivia
 - session on Climate Change and Health organised by Andy Haines
 - Next meeting of WFAIGH
 - Collaboration with the Institute of Global Health, University of Geneva (UNIGE/IGH)
 - Participation at the Spring School of Global Health (Geneva, June 1-6), 2015, organised by Institute of Global Health, Faculty of Medicine of the University of Geneva in collaboration with the Graduate Institute Geneva, Swiss School of Public Health+, Ecole Romande de Santé Publique, and the World Federation of Academic Institutions for Global Health.
 - For Geneva Health Forum next April 2016, plan something on indicators for SDG 3
 - Finances
 - Transfer of money from Ghana to Geneva
 - Ask member networks to contribute annually with 1000USD

ECTMIH 2015 – tropEd presentation

- What are the benefits for universities participating in teaching networks? In Session on Medical & Public health education in Africa

- There are two questions still need the opinion from the group. Please give a quick answer to Bernadette during the day.
 - What are the benefits/limits through a global network?
 - What are the links of southern partners to join the network?

Health System Global

Some tropEd members are involved. Next meeting is in Vancouver. There is a specific group in teaching in this network. Suzanne will send the information about HSG to the GA. So far they don't know about tropEd. Whether joining this network could benefit our network as well?

13. Recognition

tropEd recognitions have been awarded to the following five graduates:

- **Silvie Bachmann**
- **Sandra Waider**
- **Nicole Moran**
- **Gerhard Kweku Ofori-Amankwah**
- **Ségolène de Rouffignac**

14. Updates on Erasmus+ application

Three partners: 1. Queen Margaret University, Institute for International Health and Development (IIHD) 2. Royal Tropical Institute – KIT, Amsterdam and 3. University of Bergen, Centre for International Health writes up an application to the Erasmus+ programme with the title: “Development of innovative e-learning and teaching through strategic partnerships in Global Health Education” and received the grants for three years. The objective of this programme is to:

- Promotion of eLearning and teaching in the field of postgraduate global health education
- Increasing access to global health education for disadvantaged learners within and outside of the EU via blended learning and virtual mobility
- Widening and enhancing the shared accreditation process within the tropEd
- Strengthening existing European networks (tropEd)

The first year will focus on developing of online courses, the second year will try to deliver the nine online courses and the last year will do the evaluation on students' experience.

Several courses were selected to build up three tracks:

- Using Geographic Information Systems (GIS) in disease control programmes (KIT)
- The HIV pandemic: Research challenges to improve prevention, support and care (UiB)
- Project Design and Management (QMU)

- Human Resources for Health (KIT)
- Emerging Challenges in the Global Health Workforce (QMU)
- Applied economic evaluation in Health Care (UiB)

- -Policy and Practice in Complex Emergencies (QMU)
- -Communicable disease control in emergencies (KIT)
- -Qualitative Methods for International Public Health (UiB)

The small consortium will get one Web developer/ educational developer, who will work with module co-coordinators 15 days per module. This person will travel to Bergen & KIT. Hopefully this person will be employed via CAP. The project board will have monthly skype calls, Partner meetings (3 in Year 1, 2 in Year 2 and 3 in year 3).

Hopefully by the end of the programme the consortium will be able to deliver:

Intellectual outputs: -Handbooks, guidelines, 2 journal articles, 3 modules per institution; Staff development at IIHD: 5 day workshop; Multiplier events: Seminar on e-learning in Global Health at launch of first set of modules (KIT), Global Health Alumni event (IIHD), End of project seminar (KIT); Dissemination: IIHD, social media, tropEd, 2 webinars, E+ dissemination platforms, etc.

There are still many challenges and issues not sorting out yet. For example: Whether to keep it open access? All the regulations about it? How to employing the web developer? How to do the evaluation? Etc. The consortium will continue to work on it and support from the GA is always welcome. In Lisbon there are similar courses, full elearning, in Portuguese. It is very good to give course not only in English, but also try other language. Not only use moocs but also more interactive tools. The new web developer has tools already to develop such course, but we will need to adapt them. We will try to adapt to course to follow tropEd regulations. The culture in LMC is to always have a video with professor in the elearning course.

15. Upcoming meeting, dates & locations

The GA agrees to change back to three meetings a year. And maybe change the time from Jan.-May-Sep. to Feb.-Jun.-Oct. structure. In February 2016, the meeting is planned in Yogyakarta, Indonesia. The dates are not yet fixed. There are two choices Feb. 10-13 or Feb. 17-20. We will set up a doodle link to fix the dates in two weeks. SW will give some logistic information about the trip to Yogyakarta.

Heidelberg will suggest the dates in June 2016 and Amsterdam will suggest the dates in October 2016. We will set up another doodle link to fix the dates. In Amsterdam we can organize an eLearning seminar in line with the Erasmus + programme.

16. Alumni meeting

Alumni Participants:

Ivan Ovando-Lacroux, Sybille Imhof, Carolin Dhakal, Cornelia Staehelin Fux, Yasmine Kergoat, Cajetan Ikwuonu, Nina Ehrle, Katarina Stete, Ramona Bruehlmann, Martina Arnold

This is the first tropEd organized alumni/student meeting. After a detailed round introduction from all participating institutions, from the network, and all alumni/students, the whole group

was divided into three groups and discuss on several alumni related topics. The results of the discussion are as follows:

Group one: Moderator: Nina Ehrle

Topic: Is e-learning/ e-classroom the future of education? How e-learning will influence the future of the masters training in international health? How can we better connect to each other? Pro and cons of using social media?

Positive aspects of eLearning:

- Good quality face to face course combined with eLearning
- No travel costs, cheaper for students
- Share work/discussions in forums
- Good for timid students
- Easy assessment, feedback
- Accessible to many people
- Offer of additional information

Negative aspects of eLearning:

- Less time consuming for institutes
- No interaction with others
- No networking
- Missing the experiences of other cultures
- Price of video production for institutions
- Difficult to motivate students
- How to motivate the lecturers to use video.
- No constructive learning

Influence of eLearning to tropEd masters training

- More and more modules are learning based
- More flexibility, more combinations between face to face and eLearning
- Core course has to be face to face
- More accessibility
- Cooperation with people from the field, local experts, use video and networking

How can we better contact to each other?

Hope to have an online platform for all tropEd students/alumni. For social interaction the following information are expected: job offers, PhD opportunities, module opportunities, thesis topics, evaluation of courses, accommodation, etc. The challenges of this are: time, money, commitment of all universities.

Group two: Moderator: Ivan Ovando-Lacroux

Topic: What are the biggest challenges I am facing after I finished my degree? Is there any competencies missing in the curriculum of my masters study? When is the time that we can play the teaching role in the education in international health? How should we make us qualified for this role?

Challenges after the degree:

- Different education systems in different countries, regulations, compatibility, to be raised in induction?
- Competitiveness
- Finding employment, profile, language, network
- Unpaid internships
- Entry position vs. demand for experiences staffs, headhunting/job-hunting
- What is the function of a degree? Where should/does the degree lead to?
- Matching,
- www.cinfo.ch

Missing competences:

- Preparing /career planning
- Reinforcing networks e.g. regional
- Preparation for research, expectation? Fulfilled?
- What are my skills? How to sell myself?
- Compulsory modules/topics for core course/advanced, e.g. epidemiology
- Teaching/ share new competencies
- Demand for evidence/publishing vs. doing the job.

Teaching role:

- No hard rules
- Supposed to be a passion
- Process
- Learning by doing
- Transferable skills to be shared
- Clarify of communication
- Alumni to come back

Group three: Moderator: Carolin Dhakal

Topic: How can the job opportunities better circulated in the network? How can we benefit from this and contribute to it? Working internationally as development helper in LMC and family life, is there any conflict?

Job opportunities:

- not expected but welcomed. difficult to find the first job and re-entry jobs, Here tropEd's assistance are appreciated
- Junior consultant from NGOs, universities etc.
- Thesis market, thesis support are welcomed

Family life:

- Workshop for tropEd
- Not expected to bring family to the field
- Do we have to decide family or field job?

Summary: We will try to strengthen the connection between student/alumni and the institute in order to get more information reached the one who need it. Some existing channels for example student representatives or home institution channel should be better used as well. The missing competences are valuable for the network to design the new curriculum. Alumni/student is a very important part of the network. We are confidence to reach a better level before the network turns to 30.

